

## **Job Posting**

### Executive Director

The Lynnfield (MA) Housing Authority is seeking qualified and experienced applicants for the position of Executive Director. The ideal candidate will have 5 years experience in public administration and experience in public, affordable and/or private housing is preferred. Candidate should have a strong understanding of Public Relations, Staff Relations, Human Resources and Bookkeeping. A Bachelor's degree is required but 5 or more years of managerial Housing Experience will be considered. A Master's degree in a related field is desirable. In addition, candidates should have or should be prepared to obtain certification as a Public Housing Manager (PHM) from a Department of Housing and Urban Development (HUD) approved organization, as well as Massachusetts Certification (MPHA) within one year of hire. The Housing Authority consists of 64 (667) units and 7 (689) units. LHA is looking for an assertive, creative individual, capable of thinking outside the box, committed and passionate about serving the community.

This position is part time, 24 hours per week. Salary is commensurate with experience and education, and will include excellent benefits in accordance with DHCD and HUD guidelines. The candidates will be subject to certain qualification verifications prior to employment. More detailed information will be required of applicants that advance to the next level of consideration. Submit a cover letter and resume to: Email to Cindy White Overton at [info@DVMainsail.com](mailto:info@DVMainsail.com). Or mail to Executive Director Search; D&V/Mainsail Associates, PO Box 3571, South Attleboro, MA 02703. The deadline for receipt of application is Friday, April 22, 2016 at 12 noon EST. Late applications will not be accepted. The Lynnfield Housing Authority is an EOE.